



# Reference Guide to StreetCheck Data Collection

Log In: Visit <https://ma.streetcheck.org> to log in or register an account.

\*Note this link is for the Massachusetts tenant. For other states, please delete 'ma' and add the abbreviation for your state into this link. Please refer to the full version of the [StreetCheck SOP](#) for further instruction.

Highlights of the Portal and Collector:

## StreetCheck Portal

- Houses all historical samples ever logged into StreetCheck.
- Easily search for samples and edit the test results or sample details.
- The  button or rainbow tiles used to search/edit samples based on their testing status.
- Interactive group-level and state-level data visualizations.
- Download your sample data as a CSV.
- Attach harm reduction messages to samples displayed on the end-user screen.

## StreetCheck Collector

-  Add/log new samples to StreetCheck.
- Enter sample details into the flow of questions while interviewing a participant or after the fact. Required: Sample ID, suspected substance, used drug checking before.
- Allows users to skip ahead to required questions to same time.
- QR code and unique link to end-user results page generated at the end.
- Off line capacity to collect samples with out Wi-Fi.

## Collector Guide

### Steps for Logging a Sample in the Collector

Questions for participant → Questions for technician → Initial Results → Share Results.

1. Interview participant and collect sample related information and experience information.
2. Answer flow of questions in the Collector relating to sample details and participant details (required question: what is sample **suspected to be?**)
3. Record Initial Results (test strips, FTIR results, etc.).
4. Share Results with participant

### Assign a Flag to a Sample in the Collector

On the final details page there is the option to select any of the following conditions that apply to the sample:

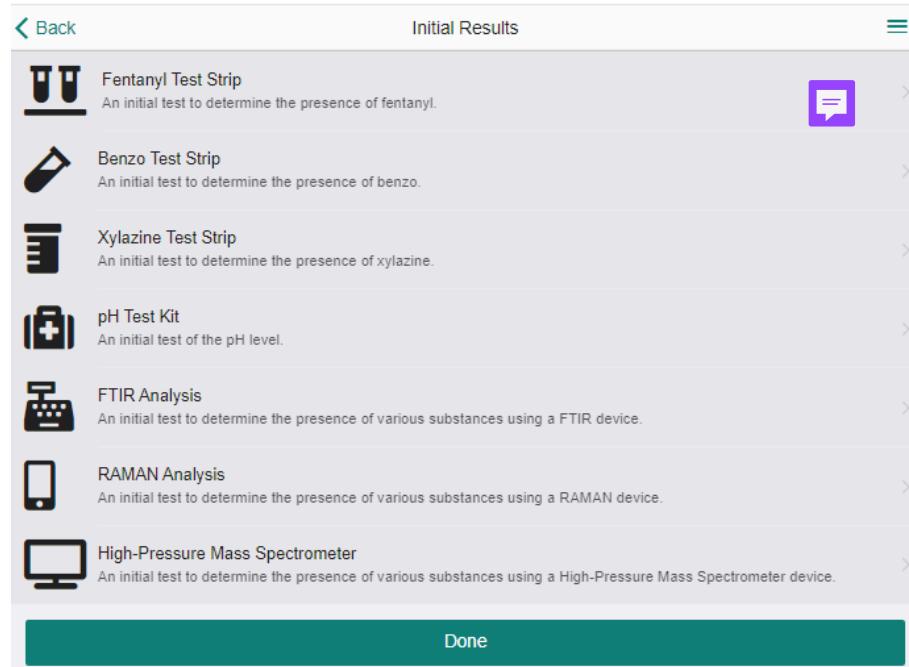
PLEASE FLAG THE SAMPLE FOR ANY OF THE FOLLOWING CONDITIONS (REVIEW THE <a href="#">FLAG DOCUMENTATION</a> FOR FLAG DEFINITION):	
Concerning Sample	<input type="checkbox"/>
TA / Technician Review	<input type="checkbox"/>
Unidentifiable / Unknown Substance(s) in FTIR Scan	<input type="checkbox"/>
Teaching	<input type="checkbox"/>
Faster Laboratory Testing	<input type="checkbox"/>
Confusing / Conflicting Lab Result(s)	<input type="checkbox"/>
Network 1	<input type="checkbox"/>

## Entering Initial Testing Results in the Collector (FTS, BTX, XTS, pH, FTIR, RAMAN)

Click  menu button and then **Initial**, or use the Portal to edit initial results.

To enter test strip results, select the type of test strips you wish to enter from the Initial Results page, take a snapshot, use the “Not Tested” drop-down to assign results at each dilution completed, and press done. To enter FTIR results, begin typing the identified substance in the entry box and select from the smart text list, press **Add**, and assign major, minor, or trace components using the “Unknown” drop-down.

If you are sending the sample for secondary testing, be sure to set the Laboratory and Laboratory Code after entering Initial Results. Click **Done** on Initial Results Page. Select the correct laboratory from the list that pops up, type in the four to six-digit lab code at the top, and press **OK**.



## Sharing Results with Participants

The Results Notification Page (last page in the Collector flow) allows you to distribute access to the sample results using three options tabbed along the bottom. QR Code can be shared with a snapshot, the URL can be shared with a business card, or message the participant directly using SMS Messaging or Email by entering their preferred method of contact sending them a one-time message with a link to their sample.

**\*Please note that contact information will not be stored within the StreetCheck database unless consent is given. If checked Yes, the stored phone number and email will be accessible only to the provider / user of StreetCheck and the participant will receive notifications when the results to their sample are updated.**

## Portal Guide

### Searching a Sample in the Portal

When searching for a sample, you may use the Search entry to find a sample by typing the sample ID or laboratory code associated with that sample. With **Advanced Search**, you are able to search by various details associated with the sample including Codes, Terms & Identifiers, Collected on Date, Substance, Form, Event, Location, Association (by group), Test Strip results, and Flags. Use the

 control at the bottom of your screen to navigate through the various pages of

samples, and the **Show 10 entries** dropdown in the top left to select the number of samples to show on each page.

### Editing a Sample in the Portal

Within each sample row on the right-hand side you will see three icons under Actions.

Click the  button to view the current state of the final sample result screen as it will appear to the client / participant that donated the sample.

Click the  button to flag a sample if it is concerning; if you would like another technician to review the OPUS scan; if there is an unknown substance present in the FTIR scan; if you think the recorded spectrum is clear and would be a good one to use as an example in a training; if you would like the laboratory to prioritize returning results for this sample; if the laboratory result is confusing or conflicts with FTIR result; or if this sample is included as a part of Network 1 project.

Click the  button to edit the sample.

The **Overview** tab hosts Test Results and Sample Details. To edit test results, hover over the values on the right side and click on the one you wish to edit, launching a pop-up screen. Each pop-up

screen will have two or four tabs along the top:     . Results will be entered under Details. Switch over to the Notes tab to include anything notable about the test results. Please select test strip manufacturer and Lot number of test strips

To edit Sample Details, hover over the values along the right side and any values that are able to be edited will highlight in blue. A pop-up screen will appear where you can edit by typing in the entry box or selecting from the list. Be sure to press the button. Use the **Add Snapshot** button to include images of your sample or initial testing results.

If sending for secondary testing, be sure to assign Laboratory and Laboratory Code by hovering over **Not Set** and typing in the Lab Code and selecting the correct laboratory from the list. Be sure to press the button.

Overview  Alerts & Modules Materials Discussion

Enter conclusions about the sample in the **Narrative** tab for the participant to see.

Attach harm reduction messages or alerts under the **Alerts & Modules tab**. This will appear on the end-user screen.

**Materials** and **Discussion** tabs are internal. Upload an OPUS file, for example, under Materials or discuss samples in the Discussion tab.

### Sample Testing Status

Untested Samples:	Initial Samples:	Tested Samples:	Complete Samples:
Samples with a status of "Untested" have yet to have either initial or secondary testing results assigned.	Samples with a status of "Initial" have initial results assigned and has had at least one initial test (FTIR, FTS, XTS, BTS, pH Strip) conducted and the lab code is entered.	Samples with a status of "Tested" have had at least one initial test (FTIR, FTS, XTS, BTS, pH Strip) conducted and the sample is NOT being sent for laboratory analysis.	Samples with a status of "Complete" have laboratory results assigned.

Have Questions or Need Additional Support? Please contact us at [madds@brandeis.edu](mailto:madds@brandeis.edu).